

Passport Photocopy:

Please upload a clear photocopy of your passport (the photo and signature page).

Please check that:

- It is signed.
- It is valid 6-months beyond your return to the US.
- The photo, passport number, date of birth, expiration, etc. are all legible in the copy.



Be sure to sign your passport here.

How to upload this document:

- Scan the photo and signature page and save it as a .pdf file.
- Go to the Document Center under the Additional Options menu.
- Under the Downloadable Forms section on the right side of the screen, look under the .ICEP Participant heading.
- Select the "Upload" icon to the right of the Passport Photocopy link.
- Select participant's name.
- Then use the Select field to find the file on your computer.
- Once you've selected your file, click the Upload Document button.

You will receive a message that your action was completed successfully once the file uploads. Allow our office a few days to process the uploaded file. This item will then be removed from your Task List.

Thank you!